

JOB DESCRIPTION Vacancy Ref: A1926

Job Title:	Lecturer in TES	OL	Present Grade: 8
Department/College:		Department of Linguistics and English Language	
Directly responsible to:		Head of Department	
Supervisory responsibility for:		N/A	

Other contacts

Contacts:

Internal: Colleagues and students in the Department and in the Faculty of Arts and Social Sciences, together with colleagues in other faculties, providers of student support services, the library, ISS, central administration and other relevant university actors.

External: Relevant research funding bodies and councils, professional bodies, employers, business organisations, local and UK government organisations, academic and research networks.

Major Duties:

- Contribute to the development of the Department as a unit generating research and scholarship of national and international excellence;
- Pursue a personal research programme in second language teaching, second language learning and/or classroom-based research (in keeping with REF criteria) leading to publications in key international peerreviewed academic journals and to other appropriate forms of research dissemination, including to nonacademic audiences;
- Apply for external research funding, individually and/or collaboratively;
- Participate in and, where appropriate, lead research teams or other collaborative research initiatives, departmental and/or inter-departmental;
- Contribute to the teaching and ongoing development of postgraduate modules in language teaching methodology, English as a foreign language, curriculum development, materials design, teacher education, research methods and any other areas appropriate to the appointee's expertise, including via distance and off-site teaching as required;
- Supervise BA and MA dissertations;
- Supervise PhD theses (if appropriate, initially as co-supervisor);
- Communicate effectively with students and colleagues, using face-to-face, telephone, written and electronic communication modes as appropriate (including the University's Virtual Learning Environment);
- Contribute to the Department's academic and pastoral care of its students and to the enhancement of their learning and personal development;
- Participate in the Department's various outreach activities, including Open Days, School Visits, etc.;
- Take on various administrative tasks and responsibilities as requested by the Head of Department;
- Provide cover for colleagues on sabbatical or sick leave where necessary;
- Undertake other duties as required by the Head of Department.

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